

# FIGURE OUT YOUR SKILLS.

**Step 1** My paid and unpaid jobs, interests and hobbies, or volunteer work:

**Step 2** My main tasks and responsibilities were:

**Step 3** Skills I used, developed or learned; awards and successes I achieved:

<b>Jobs (paid and unpaid)</b>	Example: Worked in a café for one year	Took orders, served food, cleaned tables	Customer service, problem solving
<b>Interests and hobbies</b>			
<b>Volunteer work</b>			