

MY EMPLOYABILITY SKILLS.

Skill

Examples of when I've used this skill

Positive attitude

Enthusiastic, willing to work even when it's difficult

Self-management

Turn up on time, well-prepared, don't put myself or others at risk

Thinking skills

Figure out how to solve problems, think carefully about choices, ask for advice

Communication

Listen well, talk and write clearly, ask if I don't understand

Teamwork

Get on with everyone, do my part, support my workmates, respect my manager

Willingness to learn

Happy to learn new things, accept feedback on how to improve

Resilience

Able to keep going through hard times, able to ask for and accept help

